

GOVERNMENT OF ASSAM
TRANSPORT DEPARTMENT : DISPUR

No.TMV.85/2020/ 366

Dated Dispur the 28th September , 2020

OFFICE MEMORANDUM

Sub: Assam Right to Public Service Act,2012 for issuance of Fitness Certificate.

In pursuance of the Government's decision for formulation as well as framing of the Assam Right to Public Service Act,2012, the following order comes into force with immediate effect in exercise of power conferred under section 4 of the Assam Right to Public Service Act,2012(Assam Act No IX of 2012) and shall remain in force until further order. This order shall valid for Issuance of Fitness Certificate by District Transport Officer.

- a) This order shall guide the citizen's charter to know their rights about the procedural system for obtaining Fitness Certificate.
- b) This order shall apply for knowing details procedure /information regarding Fitness Certificate.
- c) In this order the following term is used in the sense explained herein below:-

"Notified Public Service":- The term notified public service means the Prescribed services to be provided by the department concerned such as (1) Issuance of permission for change ownership of vehicle (on sale).

1. About Service in brief:- Issuance of Fitness Certificate means to allow a person/ applicant to get a Fitness Certificate for a Motor Vehicle or to ply a motor vehicle in a specified route/area other District or state subject to fulfillment of required eligibility criteria which is incorporated in the M.V.Act,1988 (as amended)
2. Eligibility criteria to obtain the service for citizens: For obtaining Fitness Certificate a Person has to make an application for the purpose which he/she intend to.
3. Procedure to obtain service:- Step by step procedure:-

Step	Work	Estimated timeline
1.	Verification of documents to be carried out by the Dealing Assistants in the Office of the DTO/Secy. STA under whose jurisdiction the related works have been allotted.	7 days
2.	Prescribed Fee to be deposited for each class/category of Vehicle at the cash or counter by way of online whichever is applicable.	3 wheeler Rs. 300/- LGV Rs.400/- Medium Rs 400/- Heavy Rs 600/-
3.	Approval by D.T.O/STA if pleased	

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6/10/2020

Handwritten signature and date: 20/9

4. Prescribed application forms:
 1. Form 21-A as incorporated in the CMV Rules.1989
5. List of documents to be enclosed with the application forms:-
Upto Date Tax Payment Receipt, Fitness Certificate, Insurance Certificate , Pollution under Control Certificate, SLD, GPS, Fast tag, HSRNP etc.

Name of the Services	Designation issuing authority
Fitness Certificate	District Transport Officer

*Supdt/SP(SAA)
Guwahati
20/9/2020*

Sd/- Shri P.R. Khaund, ACS
Secretary to the Govt. of Assam
Transport Department

Memo No.TMV. 85/2020/366-A

Dated Dispur the 28th September, 2020.

Copy Forwarded to:-

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5/10/2020*

1. The Commissioner of Transport, Assam, Paribahan Bhawan , Jawahar Nagar, Khanapara, Guwahati-22 for information.
2. The Director, Directorate of information Technology, Electronics and Communication, Assam Secretariate Complex, Dispur , Guwahati-6 for information.
3. The Secretary to the Govt. of Assam, Administrative Reforms & Training Department, Dispur Guwahati-6 for information.
4. The State Informatics Officer, NIC, Guwahati for information and necessary action.
5. The State Project Director, ARIAS Society, G.S. Road, Khanapara, Guwahati-22, Assam for information.
6. The Joint Commissioner of Transport (H.Q), Assam, Paribahan Bhawan, Jawahar Nagar, Khanapara, Guwahati-22 for information and necessary action.
7. The Deputy Commissioner of Transport (All) Assam for information and necessary action.
8. The Assistant Commissioner of Transport, Assam, Paribahan Bhawan, Jawahar Nagar, Khanapara, Guwahati-22 for information and necessary action.
9. The District Transport Officer (All) Assam for information and necessary action.

By order etc.

Handwritten signature and date: 28/9/20

Under Secretary to the Govt. of Assam
Transport Department

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20/9*

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