



OFFICE OF THE GUWAHATI MUNICIPAL CORPORATION  
PANBAZAR: GUWAHATI – 781 001

No. GMS/2019-20/02/90

Dated: 24/12/2020

To

Additional Chief Secretary to the Govt. Of Assam  
Guwahati Development Department, Janata Bhawan  
Dispur, Assam

Sub: Action taken report on the meeting held on 3/11/2020 on notification of services under ARTPS Act.

Ref: Letter No. GDD/266/2017/Pt./189 Dated 19<sup>th</sup> Dec 2020  
Letter No. GDD/266/2017/Pt./182 Dated 8<sup>th</sup> Dec 2020  
Letter No. GMS/2019-20/02/74 Dated 25<sup>th</sup> Nov 2020  
Letter No. GDD/266/2017/Pt./176 Dated 21<sup>st</sup> Nov 2020  
Letter No. GDD.266/2017/Pt./175 Dated 11<sup>th</sup> Nov 2020  
Letter No. GER/Div-II/19/19/81 Dated 2<sup>nd</sup> Nov 2020  
Letter No. GDD/2017/Pt./169 Dated 15<sup>th</sup> October 2020  
Letter No. AR. 107/2015/Pt-I/77 Dated 1<sup>st</sup> October 2020

Sir,

With reference to the subject cited above, the notifications of officials as DPS/AA for the services notified under RTPS act was done vide letter no. GMC/2019-20/02/74 sent via email on 25<sup>th</sup> Nov 2020. The notification (enclosed) has been published in the department website and is available in the URL mentioned below.

[https://gmc.assam.gov.in/sites/default/files/swf\\_utility\\_folder/departments/gmc\\_webcomindia\\_org\\_oid\\_5/this\\_comm/atr\\_artps\\_act.pdf](https://gmc.assam.gov.in/sites/default/files/swf_utility_folder/departments/gmc_webcomindia_org_oid_5/this_comm/atr_artps_act.pdf).

**Enclosed:**

1. Letter No. GMS/2019-20/02/74 Dated 25<sup>th</sup> Nov 2020

Yours faithfully



Commissioner,

Guwahati Municipal Corporation,  
Panbazar, Guwahati – 01.


Memo No. GMS/2019-20/02/90

- A-

Dated: 24/12/2020

**Copy forwarded to:**

1. Office Copy



Commissioner,  
Guwahati Municipal Corporation,  
Panbazar, Guwahati – 01.

**Randeep Borpatra**

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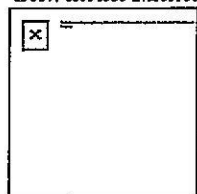
**From:** Guwahati municipal corporation <guwahaticom@gmail.com>  
**Sent:** Wednesday, November 25, 2020 3:20 PM  
**To:** Guwahati Development Department  
**Cc:** randeepborpatra.ccsdp@gmail.com  
**Subject:** ATR on the meeting held on 03.11.2020 on notification of services under ARTPS Act.  
**Attachments:** ATR ARTPS Act.pdf

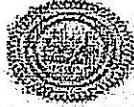
Sir,

As directed please find the attachment.

—  
Regards,

*Guwahati Municipal Corporation.*





OFFICE OF THE GUWAHATI MUNICIPAL CORPORATION  
PANBAZAR: GUWAHATI - 781 001

No. GMS/2019-20/02/74

Dated: 25/11/2020

To  
Additional Chief Secretary to the Govt. Of Assam  
Guwahati Development Department, Janata Bhawan  
Dispur, Assam

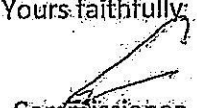
Sub: Action taken report on the meeting held on 3/11/2020 on notification of services under ARTPS Act.

Ref: Letter No. GDD.266/2017/Pt./175 Dated 11<sup>th</sup> Nov 2020  
Letter No. GER/Div-II/19/19/81 Dated 2<sup>nd</sup> Nov 2020  
Letter No. GDD/2017/Pt./169 Dated 15<sup>th</sup> October 2020  
Letter No. AR, 107/2015/Pt-I/77 Dated 1<sup>st</sup> October 2020

Sir,

With reference to the subject cited above, the officials mentioned in Annexure-A are notified as Designated Public Servant (DPS) and Appellate Authority (AA) against the mentioned services notified under ARTPS Act. Annexure-A will also be published in GMC website.

Yours faithfully,

  
Commissioner,  
Guwahati Municipal Corporation,  
Panbazar, Guwahati - 01.


Memo No. GMS/2019-20/02/74

- A -

Dated: 25/11/2020

Copy forwarded to:

1. The State Project Director, ARIAS Society, Agriculture Campus, Six-Mile, GS Rd, Khanapara, Guwahati, for kind information
2. Concerned Officials, GMC, for information
3. Software developer, to upload the DPS/AA list at GMC website
4. Office Copy

  
Commissioner,  
Guwahati Municipal Corporation,  
Panbazar, Guwahati - 01



OFFICE OF THE GUWAHATI MUNICIPAL CORPORATION  
PANBAZAR: GUWAHATI – 781 001

Annexure-A: Notified Designated public servant (DPS) and Appellate Authority (AA) against services notified under ARTPS Act

Sl. No.	Name of Service	Designated public servant	Appellate Authority	Stipulated Time
1.	Erection of New Building under the Guwahati Building Construction (Regulation) Bye laws, 2015 (Construction Permit)	Associate Planner, GMC	Joint Commissioner, GMC	15 Days
2.	Re-erection of Building under the Guwahati Building Construction (Regulation) Bye laws, 2015	Associate Planner, GMC	Joint Commissioner, GMC	15 Days
3.	Material Alteration in existing Building under the Guwahati Building Construction (Regulation) Bye laws, 2015	Associate Planner, GMC	Joint Commissioner, GMC	15 Days
4.	Progress Report for Plinth Stage (In case of Basement casting of basement slab) under the Guwahati Building Construction (Regulation) Bye laws, 2015	Associate Planner, GMC	Joint Commissioner, GMC	7 Days
5.	Grant of NOC for Specified Trades	Deputy Commissioner of Zones, GMC	Additional Commissioner, GMC	21 Days
6.	Issue of trade license (Veterinary Trades)	Veterinary Officer, GMC	Additional Commissioner, GMC	21 Days
7.	Issue of trade license (Industrial)	Deputy Commissioner of Zones, GMC	Additional Commissioner, GMC	21 Days
8.	Issue of trade license (General)	Deputy Commissioner of Zones, GMC	Additional Commissioner, GMC	7 Days
9.	Issue of trade license (Health Related Trades)	Medical Officer, GMC	Additional Commissioner, GMC	21 Days
10.	License to establish places of recreation, entertainment, consumption of food and drink from Guwahati Municipal Corporation	Deputy Commissioner of Zones, GMC	Additional Commissioner, GMC	21 Days
11.	Progress report for First Storey under the Guwahati Building Construction (Regulation) Bye laws, 2015	Associate Planner, GMC	Joint Commissioner, GMC	7 Days
12.	Progress report for Middle Storey in case of high-rise building under the Guwahati Building Construction (Regulation) Bye laws, 2015	Associate Planner, GMC	Joint Commissioner, GMC	7 Days
13.	Progress report for Last Storey under the Guwahati Building Construction (Regulation) Bye laws, 2015	Associate Planner, GMC	Joint Commissioner, GMC	7 Days
14.	Completion Report cum Building Occupancy Certificate under the Guwahati Building Construction (Regulation) Bye laws 2015	Associate Planner, GMC	Joint Commissioner, GMC	8 Days
15.	Erection of Mobile Towers on top of existing buildings	Collector, GMC	Joint Commissioner, GMC	21 Days