

GOVERNMENT OF ASSAM VIL SUPPLIES & CONSUMER AFFAIRS (A) DEPARTMENT <u>DISPUR, GUWAHATI-6</u>

ORDERS BY THE GOVERNOR OF ASSAM NOTIFICATION

Dated: Dispur, the 29th June, 2021

No. FSA.122/2018/291: In exercise of powers conferred under Section—4 of the Assam Right to Public Service Act (ARTPS Act), 2012 (As amended), the Governor of Assam is hereby pleased to notify the services along with stipulated time limits for rendering services, as per Annexure—I enclosed herewith, of the Controller of Legal Metrology under Food, Civil Supplies & Consumer Affairs (A) Department, as required under Section—4 of the ARTPS Act, 2012.

Sd/-

(Shri Debajyoti Dutta, I.A.S.)
Secretary to the Government of Assam
Food Civil Supplies & Consumer Affairs Department,
Dispur, Guwahati-06.

Memo No. FSA.122/2018/291–A Copy to:

Dated: Dispur, the 29th June, 2021

- 1. The Secretary to the Governor of Assam, Raj Bhawan, Guwahati.
- 2. The Secretary to the Govt. of Assam, Administrative Reforms & Training Department, Dispur, Guwahati-06, for your kind information.
- 3. The P.P.S. to the Hon'ble Chief Minister, Assam.
- 4. The Staff Officer to the Chief Secretary, Assam, Dispur.
- 5. The State Project Director, Assam Rural Infrastructure and Agricultural Services (ARIAS) Society (An Autonomous Body under Govt. of Assam), Agriculture complex, Khanapara, G.S. Road, Guwahati–781022, Tel: +91 361–2332125; Fax: +91–361–2332564; email: spd@arias.in, for your kind information.
- 6. The P.S. to the Hon'ble Minister, Food, Civil Supplies and Consumer Affairs Department, Dispur, for kind apprisal of the Hon'ble Minister.
- 7. The P.S. to the Principal Secretary to the Govt. of Assam, Food, Civil Supplies and Consumer Affairs Department, Dispur, for kind apprisal of the Principal Secretary.
- 8. The P.S. to the Secretary to the Govt. of Assam, Food, Civil Supplies and Consumer Affairs Department, Dispur, for kind apprisal of the Secretary.
- 9. The Controller of Legal Metrology (I/c), Ramakrishna Mission Road, Ulubari, Guwahati 07, Assam, for information and necessary action. You are requested to circulate this notification to all concerned districts and Sub-Divisions.

By Order, etc...

(Shri Probin Chandra Bora)

Joint Secretary to the Govt. of Assam

Food Civil Supplies & Consumer Affairs Department,

Dispur, Guwahati-06.

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Notified Public Service under the Assam Right to Public Service Act, 2012 in respect of Legal Metrology Department, Assam

te ty 5 Thirteen Schedule under Rule 29 of the Legal Metrology (General), Rules, 2011. The specified Form is available in the EODB Portal. 1. Valid Trade license issued by concerned Municipal Corporation / Board / Town Committee / Gaon Panchayat 2. GST Registration Certificate 3. Proof of Identity / Address 4. Certificate issued by FSSAI in case of Food Item The specified Form is available in the EODB Portal 1. Valid Trade license issued by concerned Municipal Corporation / Board / Town Committee / Gaon Panchayat 2. GST Registration Certificate 3. Proof of Identity / Address 4. Certificate issued by FSSAI in case of Food Item Fee: Registration Certificate issued by FSSAI in case of Food Item Sectificate issued by FSSAI in case of Food Item Sectificate issued by FSSAI in case of Food Item Sectificate issued by FSSAI in case of Food Item Sectificate issued by FSSAI in case of Food Item Sectificate issued by FSSAI in case of Food Item Sectificate issued by FSSAI in case of Food Item Sectificate issued by FSSAI in case of Food Item Sectificate issued by FSSAI in case of Food Item Sectificate issued by FSSAI in case of Food Item Sectificate issued by FSSAI in case of Food Item Sectificate issued by FSSAI in case of Food Item Sectificate issued by FSSAI in case of Food Item Sectificate issued by FSSAI in case of Food Item Sectificate issued by FSSAI in case of Food Item Sectificate issued by FSSAI in case of Food Item Sectificate Item Sec			-		
Notified Public Service Stipulated Time Limit for providing the service Appellate Authority Authority			Time limit for		
Nomination of the Director by the Company under section 49 (2) of the Legal Metrology Act, 2009. Registration as Manufacturer / Packer of pre-packed commodities under rule 27 of The Legal Metrology (Packaged Commodities under rule 27 of The Legal Metrology (Packaged Commodities under rule 27 of The Legal Metrology (Packaged Commodities under rule 27 of The Legal Metrology (Packaged Commodities under rule 27 of The Legal Metrology (Packaged Commodities under rule 27 of The Legal Metrology (Packaged Commodities) Rules, 2011 1. Valid Trade license issued by concerned Municipal Corporation / Board / Town Committee 2. GST Registration Certificate issued by FSSAI in case of Food Item The specified Form is available in the EODB Portal 1. Valid Trade license issued by concerned Municipal Corporation / Board / Town Committee 2. GST Registration Certificate 2. GST Registration Certificate 2. GST Registration Certificate 2. GST Registration Certificate 3. Proof of Identity / Address 2. GST Registration Certificate 3. Proof of Identity / Address 3. Proof of Identity / Address 4. Certificate issued by FSSAI in case of Food Item 2. GST Registration Certificate 3. Proof of Identity / Address 3. Import license issued by FSSAI in case of Food Item 3. Import license issued by FSSAI in case of Food Item 3. Import license issued by FSSAI in case of Food Item 3. Import license issued by FSSAI in case of Food Item 3. Import license issued by FSSAI in case of Food Item 3. Import license issued by FSSAI in case of Food Item 3. Import license issued by FSSAI in case of Food Item 3. Import license issued by FSSAI in case of Food Item 4. Import license issued by FSSAI in case of Food Item 4. Import license issued by FSSAI in case of Food Item 4. Import license issued by FSSAI in case of Food Item 4. Import license issued by FSSAI in case of Food Item 4. Import license issued by FSSAI in case of Food Item 4. Import license issued by FSSAI in case of Food Item 4. Import license issued by FSSAI in case of Food Item 4. Import license issue		Stipulated Time Limit for providing the service	disposal by Appellate Authority	Documents to be enclosed with the application	User charge, if any (in Rupees)
Nomination of the Director by the Company under section 49 (2) of the Legal Metrology Act, 2009. Thirteen Schedule under Rule 29 of the Legal Metrology (General), Rules, 2011. The specified Form is available in the EODB Portal. 1. Valid Trade license issued by concerned Municipal Corporation / Board / Town Committee / Gaon Panchayat The Legal Metrology (Packaged Commodities) Rules, 2011 Registration as Importer of prepacked commodities under rule 27 of The Legal Metrology (Packaged Commodities) Rules, 2011 Registration as Importer of prepacked commodities under rule 27 of The Legal Metrology (Packaged Commodities) Rules, 2011 Registration as Importer of prepacked commodities under rule 27 of The Legal Metrology (Packaged Commodities) Rules, 2011 Registration as Importer of prepacked commodities under rule 27 of The Legal Metrology (Packaged Commodities) Rules, 2011 Registration as Importer of prepacked commodities under rule 27 of The Legal Metrology (Packaged Commodities) Rules, 2011 Sommittee Foom is available in the EODB Portal 1. Valid Trade license issued by FSSAI in case of Food Item Committee (Foom Panchayat 27 of The Legal Metrology (Packaged Commodities) Rules, 2011 Sommittee Schedule under Rule 29 of the Legal Metrology (General), Rules, 2011. Sommittee Committee Committee / Gaon Panchayat 2. GST Registration Certificate 2. GST Registration Certificate 2. Proof of Identity / Address 3. Proof of Identity / Address 4. Certificate issued by FSSAI in case of Food Item 5. Import license issued by the Govt. of India.	1 2	3	4	5	
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Registration as Importer of prepacked commodities under rule 27 of The Legal Metrology (Packaged Commodities) Rules, 2011 The specified Form is available in the EODB Portal 1. Valid Trade license issued by concerned Municipal Corporation / Board / Town Committee / Gaon Panchayat 2. GST Registration Certificate 3. Proof of Identity / Address 4. Certificate issued by FSSAI in case of Food Item 5. Import license issued by the Govt. of India.				 The specified Form is available in the EODB Portal. Valid Trade license issued by concerned Municipal Corporation / Board / Town Committee / Gaon Panchayat GST Registration Certificate Proof of Identity / Address Certificate issued by FSSAI in case of Food Item 	ee: Rs. 500/-
		15 working days		The specified Form is available in the EODB Portal 1. Valid Trade license issued by concerned Municipal Corporation / Board / Town Committee / Gaon Panchayat 2. GST Registration Certificate 3. Proof of Identity / Address 4. Certificate issued by FSSAI in case of Food Item 5. Import license issued by the Govt. of India.	ee: Rs. 500/–

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machines				
measures, beam scales and counter	repairer) issued by Legal Metrology Department.			
mergines, capacity measures, rengm	o. copy of the Electise (manufacturer) dealer,			
weights canacity measures, length				
(a) Rs. 2,500/– for repairing all types of	/ repairer.			
- Security deposit to be made by vehaller-	5. Experience Ceruncale from manufacturer / dealer			
*Committed by mode by Donoiron	-			
Security Deposit:	4. Passport Photograph		the regal Menology Act, 2007.	
(a) above and others.	3. Proof of Identity / Address	ó	the Legal Metrology Act 2000	
weights and measures as memoried in	2. UST Registration Certificate	15 working days	Measures under section 23 of	5
			Licence as Repair of Weights &	-1-4
(b) Rs. 1.000/- per year for repairing	Committee / Gaon Panchavat	H		
counter machines.	Municipal Corporation / Board / Town			
length measures, beam scales and	1. Valid Trade license issued by concerned			
types of weights, capacity measures,	EODB Portal			
(a) Rs. 500/– per year for repairing all	The specified Form (Form- LR-I) is available in the			
Fee:				
	Metrology Department.			
	weights & measures issued by the Legal			- "
				C (9)-
0	5. Copy of the License of the manufacturer of			
2)	weight or measure.			
	4. Authorization letter issued by manufacturer to sell			*
	IIIula:	-	the Legal Menology Act, 2007.	
			the Legal Metrology Act 2000	
Fee: Rs. 500/– per year	3. Model approval certificate issued by the Govt. of	15 working days	Measures under section 23 of	4
	2. GST Registration Certificate		Licence as Dealer of Weights &	
	Committee / Gaon Panchayat			
	Municipal Corporation / Board / Town			
	1. Valid Trade license issued by concerned			* • • •
	EODB Portal			
	The specified Form (Form-LD-I) is available in the			_drove
	India in case of Weights & Measures.			NEEDE
	6. Model approval certificate issued by the Govt. of			

Fee: Rs. 500/-	1. Existing valid Repairing License Document. [FORM LR -3]	15 working days	Renewal of licence as Repair of weights & measures	8
	year			
	year and October to December of the preceding			
	April to June, July to September of the current			
	4. Quarterly returns for the period January to March,			
	declaration by the applicant (if applicable)	to mounting days	weights & measures	
Fee: Rs. 500/-	3. GST Registration Certificate or exemption	15 working days	Renewal of licence as Dealer of	7
	Committee / Gaon Panchayat			
	concerned Municipal Corporation / Board / Town			
	2. Copy of the current Trade license issued by			
	1. Existing valid Dealer License Document.			
	manufacturer is established.	2		
	6. Land documents where the factory of the			
	5. Passport Photograph			
	4. Proof of Identity / Address			
	of Legal Metrology, New Delhi, Govt. of India		Metrology Act, 2009.	
ree: Ns. 2,000/- per year	sued by the Director	15 working days	section 23 of the Legal	c
Fee: Rs 2 000/_ per veer	2. GST Registration Certificate	15 working days	Weights & Measures under	7
	Committee / Gaon Panchayat		Licence as Manufacturer of	***
	Municipal Corporation / Board / Town			
	1. Valid Trade license issued by concerned			
	EODB Portal			227.0.00
	The specified Form (Form-LM-I) is available in the			•
others.				
measures as mentioned in (a) above and				
(b) Rs. 5,000/– for repairing weights and				

10				9)				. de							* ****						
Appeal against an order of a Legal Metrology Officer / Controller of Legal Metrology			Hicasures	Manufacturer of weights &	Renewal of licence as																	
15 working days				15 WOINING ways	15 working days																	
and the Form specified in Schedule-X of the Rule 24 (1) of the Assam Legal Metrology (Enforcement), Rules, 2011.		year and October to December of the preceding	4. Quarterly returns for the period January to March,	0	3. GST Registration Certificate or exemption	Committee / Geon Panchavat	2. Copy of the current made receive room of Town	\ <u>_</u>	[FORM [M = 3]	 Existing valid Manufacturing License Document. 	year	year and October to December of the preceding	April to June, July to September of the current	6. Quarterly returns for the period January to March,	worker (s)	5. Group Photo of the Applicant (s) and skilled	4. Address proof of the Skilled Worker (s)	declaration by the applicant (if applicable)	3. GST Registration Certificate or exemption	Committee / Gaon Panchayat	concerned Municipal Corporation / Board / Town	2. Copy of the current Trade license issued by
500/– for Appellate Authority and Rs. 200/– for Designated Public Servant.	Fee specified in 24 (2) of the Assam Legal				Fee: Rs. 500/-																	

Dans 6 of 6				
	Pumps issued by the Govt. of India.			
	3. Model approval certificate of the Dispensing		with Vehicle tank	
Ē	2. Letter addressed to the Controller by the Dealer.	15 working days	Mobile Dispensing Unit fitted	13
	concerned Oil Company.		Verification & Stamping of New	
	1. Letter addressed to the Controller from the			
	7. Proof of Identity / Address.			
	Panchayat / National Highway Authority.			
	Municipal Board / Town Committee / Gaon			
	6. N.O.C issued by the Civil Administration /			
	Delhi, Govt. of India.			
	issued by the Director of Legal Metrology, New		o di	
	5. Model approval certificate of the weighbridge	15 working days	New Weighbridge	12
	4. Copy of the Valid Dealer License of the Seller.	K	Verification and Stamping of	
	(one) tone Cast Iron Weights.			
	3. Purchase invoice / Verification Certificate of 1			1
	2. Purchase Invoice of the Weighbridge.		£	. 1 1
	concerned Person / Establishment.			15
	1. Letter addressed to the Controller from the			
	9. Proof of Identity / Address.			
	Company.			
	8. Appointment Letter issued by concerned OIL			
	7. Land Document.			
	6. GST Registration Certificate.		T CHOIT DICCOL	***
	5. Explosive License	To working aays	Petro] / Diesel	
	4. NOC issued by the Deputy Commissioner.	15 working days	New Dispensing Pumps of	=
	Pumps issued by the Govt. of India.		Verification and Stamping of	
	3. Model approval certificate of the Dispensing			*****
	2. Letter addressed to the Controller by the Dealer.			
	concerned Oil Company.			
	1. Letter addressed to the Controller from the			

1. Verification Certificate for Dispensing Unit and Tank vehicle issued in the previous year by the Legal Metrology Officer.		15 working days** **For re-verification intimation shall be submitted to the local Inspector of Legal Metrology at least 30 (thirty) days in advance of the date on	Re-verification & Stamping of Mobile Dispensing Unit fitted with Vehicle tank	16
1. Verification Certificate issued in the previous year by the Legal Metrology Officer.	15 working days	15 working days** **For re-verification intimation shall be submitted to the local Inspector of Legal Metrology at least 30 (thirty) days in advance of the date on which the verification falls due.	Re–verification and Stamping of Weighbridge	15
1. Verification Certificate issued in the previous year by the Legal Metrology Officer.	15 working days	**For re-verification intimation shall be submitted to the local Inspector of Legal Metrology at least 30 (thirty) days in advance of the date on which the verification falls due	Re-verification and Stamping of Dispensing Pumps of Petrol / Diesel	14
 Explosive License Copy of the Dealer License by the Seller of Dispensing Unit. Copy of the Fabrication License issued by the Legal Metrology. Purchase voucher of the Dispensing unit and the Vehicle Tank. Proof of Identity / Address. 				

		due.	
	year by the Legal Metrology Officer.	which the verification falls	
us	(b) Verification Certificate issued in the previous	days in advance of the date on	INICADAL CO.
	2. For Re–Verification:	Metrology at least 30 (thirty)	Measures or other meignes &
	Weights & Measures.	to the local Inspector of Legal	17 / Stamping of other Weights &
	(a) Purchase document from the Dealer of	intimation shall be submitted	Verification and Re-verification
	1. For New Verification:	**For re-verification	
		15 working days**	
		due.	
		which the verification falls	

Sd/-

(Shri Debajyoti Dutta, I.A.S.)
Secretary to the Government of Assam
Food Civil Supplies & Consumer Affairs Department,
Dispur, Guwahati-06.

By order, etc...

(Shri Probin Chandra Bora)

Joint Secretary to the Government of Assam Food Civil Supplies & Consumer Affairs Department,

Dispur, Guwahati-06.