**List of services Notified vide letter No. AR.123/2017/6 dated 30.10.2017**

**Annexure-I**

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| **Sl No** | **Regulatory Authority/ Administrative Department** | **Notified Public Service** | **Categories / Stages** | **Stipulated time limit for providing the Service (Days)** |
| 1  2  3 | Director of Fire & Emergency Services,  Home Department | Issuance of Fire Attendance Certificate by the Director of Fire & Emergency Services, Assam or an officer authorised by him. |  | **Issuance of Fire Attendance Certificate:**  Fire attendance Certificate (FAC) issued within **21(twenty one)** working days , under Rule 19, Form-H of Assam Fire Service Rules subject to (i) Receiving of duly filled up Application in standard **Formate-XIII** submitted by the Applicant through local Fire & Emergency Services Station (ii) Receiving of Fire Report from the concerned Officer-in-Charge of Fire & Emergency Station (iii) Receiving of copy of Fire Report forwarded by concern District Superintendent of Police and Sub-Divisional Police Officer. |
|  | Issue of No Objection Certificate (N.O.C.) in respect of Fire Prevention & Fire Safety Measures by the Director of Fire & Emergency Services, Assam or an officer authorised by him. |  | **Step 1:Issuance of Fire Prevention & Fire Safety Measures:**  On receipt of application **form I to X,** Inspection of Premises and Issuance of Recommendations of Fire Prevention and Fire Safety Measures by Nominated Authority/Designated Public Servant or by Director or by any Officer authorized by him as per Rules laid down in The Assam Fire Service Rule-1989 within **21(twenty one)** working days from the date of receipt of the application.  **Step 2: Issuance of NOC after submission of Compliance Report:**  On receipt of Compliance Report after implementation as per Standard **Form – XI** from the Applicant, Inspection of the premises & Issuance of NOC within **21(twenty one)** working days from the date of receipt of Inspection Report from the Nominated Authority subject to fulfilment of satisfactory fire safety measures. |
|  | Issuance of Renewal NOC for fire safety of building by the Director of Fire & Emergency Services, Assam or an officer authorised by him. |  | **Issuance of Renewal NOC for fire safety of building:**  On receipt of application form of Renewal NOC, as per Standard **Form – XII** from the Applicant and on Satisfactory Inspection of Fire Prevention & Fire safety Measures by the nominated authority or as directed by the Director or an Officer authorized & Issuance of Renewal NOC within **21(twenty one)** working days from the date of receipt of application form. |
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| **Sl No** | **Regulatory Authority/ Administrative Department** | **Notified Public Service** | **Categories / Stages** | **Stipulated time limit for providing the Service (Days)** |
| **4** | **Deputy Commissioner’s Office**  **Revenue & DM Department** | Issue of No Objection Certificate for transfer of Immovable property. |  | Total 30 days if no objection is filed. (10 days for Circle Officer, 10 days for LM & and 10 days for DC Office) |
|  |  | Issue of No Objection Certificate for reclassification and reclassification cum transfer. |  | Total 75 days if no objection is filed. (15 days for Circle Officer, 30 days for DC office, 30 days for payment of premium, 30 days for extension on genuine ground for payment of premium |

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